

Democratic Services

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Date: 27 November 2012

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To: All Members of the Cabinet

Councillor Paul Crossley	Leader of the Council
Councillor David Dixon	Deputy Leader and Cabinet Member for Neighbourhoods
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor Cherry Beath	Cabinet Member for Sustainable Development
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Dine Romero	Cabinet Member for Early Years, Children and Youth
Councillor Roger Symonds	Cabinet Member for Transport

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 5th December, 2012

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 5th December, 2012 at 6.30 pm** in the **Council Chamber - Riverside, Keynsham BS31 1LA**.

The agenda is set out overleaf.

Yours sincerely

Col Spring
for Chief Executive

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**
Cabinet meetings will be supported by the Senior Management Team.
- 8. Recorded votes**
A recorded vote will be taken only when requested by a member of Cabinet.

Cabinet - Wednesday, 5th December, 2012

in the Council Chamber - Riverside, Keynsham BS31 1LA

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 16)

To be confirmed as a correct record and signed by the Chair

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING

There were none.

12. DOMESTIC RETROFITTING AND THE GREEN DEAL (Pages 17 - 42)

The domestic housing sector represents 41% of Bath & North East Somerset's carbon footprint. Latest fuel poverty statistics show that 17% of the population are currently suffering from fuel poverty and the Council wants to play a leading role to ensure that maximum benefit is gained from Green Deal delivery for local residents – particularly the vulnerable – the local economy and carbon reduction.

13. PROPOSED VARIATION OF THE AIR QUALITY MANAGEMENT AREA FOR BATH (Pages 43 - 82)

The Environment Act 1995 introduced a requirement that every local authority is under a duty to carry out regular reviews of air quality. Several small areas of Bath were identified as exceeding acceptable limits and are not within the declared Air Quality Management Area. The authority is therefore required to vary the Air Quality Management Area to include these areas. A consultation exercise has been undertaken on the proposed changes and Cabinet is now being asked to approve the recommended option.

14. PROPOSED AIR QUALITY MANAGEMENT AREA FOR SALTFFORD (Pages 83 - 108)

Local authorities must carry out regular reviews of the air quality in their boundaries. An area within Saltford has been identified as exceeding acceptable limits and the authority is therefore required to declare an Air Quality Management Area for that part of Saltford. A consultation exercise has been undertaken to offer various options for the outline of the proposed area and to hear the public's views on what should be included. The Cabinet is being asked to approve the recommended option.

15. LOCAL SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2011-12 (INCLUDING BUSINESS PLAN 2012-15) (Pages 109 - 194)

The Local Safeguarding Adults Board has produced an Annual Report which outlines the work its multi-agency partners carried out during 2011-12 and includes the Business Plan for 2012-15. The report requires the approval of the cabinet.

16. LOCAL TRANSPORT BODY (Pages 195 - 200)

The report considers the proposed Department for Transport arrangements for the devolution of major schemes funding from 2015/16. This includes proposals for an assurance framework to meet governance, accountability, financial management and evidencing value for money under a devolved major schemes regime to be overseen by a Local Transport Body.

17. SAFETY FENCING ALONG THE RIVER AVON IN BATH (Pages 201 - 204)

A RoSPA report published in November 2011 recommended provision of edge protection along an 850m stretch of the northern public footpath on the River Avon, east of Windsor Bridge in Bath. This report requests the release of capital funding to complete the installation of safety fencing before the 2012/13 financial year end.

18. BEECHEN CLIFF OPEN SPACE - FUTURE MANAGEMENT ARRANGEMENTS

To consider a funding arrangement intended to secure the future management of Beechen Cliff and associated areas.

Note: *The papers were not available at the time of despatch and will be published in due course.*

19. CHILDREN'S SERVICES CAPITAL PROGRAMME 2012/13 (Pages 205 - 210)

To seek approval for capital schemes to add capacity at primary schools to meet a projected growth in pupil numbers.